



Job Title	Teacher of English
Date	February 2023
Department	English
Reports to	English Faculty Head
Responsible for	The teaching of English from KS3 through to KS5.

Purpose of the Role

Under the reasonable direction of the Headteacher, carry out the professional duties of a school teacher.

Raise standards of student attainment and achievement within the whole curriculum area and monitor and support pupil progress.

Be accountable for student progress and development within the subject area.

Support the provision of an appropriately broad, balanced, relevant and differentiated curriculum for pupils studying in the department, in accordance with the school's aims and curricular policies.

Departmental Information

The Department has three well-equipped classrooms. The department is well stocked with stationery, class readers and teaching resources for all year groups. Teachers collaborate on ways to improve learning and we strive to develop independence and intellectual curiosity in our pupils.

We challenge our pupils through national and inter-house writing competitions and through Creative Writing clubs. Teachers in the department offer weekly support workshops for pupils to help develop understanding and improve examination performance.

All teaching staff are form tutors.

Main tasks and responsibilities

Teaching and Learning

- Support the implementation of the subject curriculum, and to be accountable for the development and delivery of all subjects or areas with the Department.
- Be aware of the school's SEN policy and take responsibility for delivering its day to day provision within the department. Be responsible for accessing all information related to students with SEN via the SEN register and meetings with the SEN staff.
- Strive towards achieving outstanding academic attainment and progress in English

- Support the creation and maintenance of an environment and a code of behaviour which promote and secure good teaching, effective learning, and high standards of achievement and behavior.
- Utilise systems for monitoring and evaluating pupils' work, including both internal/external assessment procedures.
- Make full professional use of analysis information and evaluate performance data provided
- Engage with and support a thriving extracurricular life of the Department, allowing students to engage with English beyond the curriculum in ways that engage, excite and foster a love for the subject including running workshops, intervention activities, competitions, trips, open days, etc.
- Ensure that innovative and appropriate approaches to learning are made available to students with specific learning needs, for example: those with a low vocabulary base, those for whom English is a second (or subsequent) language, hearing or visual impairment (or other disability) and for the very linguistically able.
- Embrace the use of new EdTech such as iPads, OneNote, Teams, etc. within the Department in line with Whole-School policies

Resources

- Help to organise accommodation so as to ensure that it meets the needs of pupils, the curriculum and the requirements of health and safety regulations
- Contribute to the Department displays with examples of student work to help further promote the Department

Liaison and information

- Represent the department in liaison with senior colleagues, parents, other schools and other internal/external parties, such as Coram House, demonstrating effective communication and consultation as appropriate.
- Co-operate with other departments to ensure a sharing and effective use of resources to the benefit of the school and the students
- Provide information to the Head, parents, colleagues and other groups about the work of the department and the progress of pupils.
- Promote and safeguard the welfare of children and young people.
- Ensure the maintenance of accurate and up-to-date information concerning the department, including on ISAMS.

Person Specification	
Educational Attainment	
<ul style="list-style-type: none"> • A good first degree from a recognised university in English Literature or a related subject such as English Language (essential) • A post-graduate qualification in a related subject (desirable) • Recognised teaching qualification, such as PGCE or equivalent experience 	
Experience, Knowledge and Skills	
Essential	Desirable
<ul style="list-style-type: none"> • Thorough knowledge of the English Curriculum and particularly GCSE (AQA) and A level courses (OCR) • Involvement in extra-curricular activities • A track record of excellence in the classroom with evidence of good results • The ability to work well in a team and one who strives for excellence and leads by example. • Good spoken and written English • Ability to communicate easily, both orally and in writing to a variety of audiences including pupils, parents and colleagues. • Excellent and effective classroom management skills • Be organised and self motivated, with a proven record for meeting deadlines and targets • Able to perform well and remain professional whilst under pressure • Display a smart and professional appearance, representing the School in a positive manner • Have empathy for the Quaker values of the school • Ability to maintain confidentiality 	<ul style="list-style-type: none"> • Awareness of safeguarding requirements within a school that has boarding. • High level of IT literacy • Appreciate the needs of a boarding school • Evidence of the use of current and emerging technologies • Demonstrate evidence of structured continuous professional development • A track record of engagement in a range of extra-curricular activities

Ackworth School is committed to safeguarding and promoting the welfare of children and young people. All staff and volunteers are therefore expected to behave in such a way that supports this commitment.

Job descriptions may be subject to review from time to time and can be altered or amended to meet the changing requirements of the School. They are not designed to limit the extent of the role but instead to outline the main tasks and responsibilities.