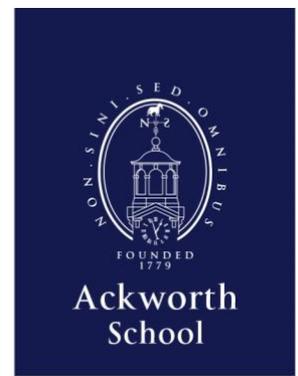


RESIDENTIAL WARDEN – OCTOBER 2022



Ackworth School, a co-educational boarding and day school, was founded in 1779 by the Religious Society of Friends (Quakers). It maintains its ethos and traditions, and is still governed by the Society, although only a small number of pupils are from the Quaker tradition. The school is academically non-selective and provides an excellent range of facilities and extra-curricular opportunities. The school is a member of both HMC and the Society of Heads.

The School currently employs two wardens who share the responsibility for the caretaking duties throughout the year providing either primary or secondary cover to ensure that the site is supervised 24/7. This role comes with accommodation in order to provide this presence on site.

The post holder works closely with the Estates and Facilities teams but works primarily with the Maintenance team who have responsibility for the security, maintenance and refurbishment of the School. Morning shifts will be spent on daily pool maintenance duties and supporting the maintenance team. Evening shifts will be focussed on school security and ensuring the buildings are secure but accessible to our boarders and on-site staff. You will be expected to be on duty every other weekend but will only work around 8 hours. The weekday shifts consist of four mornings of 5 hours and the evenings are two rounds of locking up which is two hours in total.

The post is a full-time, all year round position and in addition to the opening up and closing up of the school, will involve a number of ad hoc duties for the maintenance team such as swimming pool dosing, drain clearing, collection of supplies, small repairs etc. In return we offer:

- a competitive salary and generous fee remission of up to 50% for the children of our staff.
- all food and refreshments during the working day.
- access to sports facilities, new fitness suite and pool.
- free on-site parking.
- flexible pension and health benefits.
- a supportive and friendly environment based on the Quaker ethos of the school.
- a committed parent community which plays an active part in the school.
- a beautiful working location in an ideal location within easy travelling distance of the main centres of Sheffield, Leeds, Doncaster and York.

Please visit the school's website for a full job description.

We will only accept applications that are submitted on an application form. We cannot accept CV's. Forms are downloadable from the school's website.

Interviews will be held on an ongoing basis until we appoint a suitable candidate.

Application forms should be submitted for the attention of Joanne Colley and sent by email to jobs@ackworthschool.com. Forms can be downloaded directly from the school website. A detailed job description is available to review and sets out our expectations for the role and what we are looking for in an ideal candidate.

Applicants should read carefully the Recruitment, Selection and Disclosure Policy and our Recruitment Process. Our recruitment privacy notice is also available on our website within "Working For Us".

Ackworth School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974 and all applicants will undergo child protection screening, including checks with past employers and an enhanced DBS and Barred list check with Disclosure and Barring Service. Applicants should also be in sympathy with the School's Quaker ethos.

For an informal and confidential discussion, please contact Joanne Colley on 01977 233600