



Ackworth School

Plan for the **PHASED REOPENING** of Ackworth School

For Parents, Guardians and Pupils

29th May 2020

A Foundation for Life



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Reopening Ackworth School

Ackworth School will implement the government guidance whilst adapting it to the needs of the school community (pupils, parents and staff).

Whilst we understand this is a very worrying time for everybody, we will continue to follow government and scientific guidance when making decisions. All decisions we make will have the safety and well-being of our community as our first priority.

Our plans will be kept under constant review and we will not be afraid to change our plan if there is a better way to do something. We will always act within the best interests of our pupils and their families.

This advice provides parents and pupils with information to show the steps we are taking to ensure that we safeguard everyone to mitigate the risk of any spread of infection, with minimal impact on learning.

The school's risk assessment is available on our website [via this link](#).



Children of Key Workers & Vulnerable Children

We will continue to provide support for those pupils whose parents are Key Workers, as well as children identified as being vulnerable. The pupils will be accommodated in a part of school which keeps them separated from the children who will be attending for lessons.

Children of key workers who are in the priority years will be integrated into their form groups. All other key worker children will be accommodated separately.



New Priority Groups

We intend to take note of the latest government guidance and the following year groups will be our priority:

Commencement Date	Year Group
Wednesday 3 June	Nursery
Monday 1 June	Reception
Tuesday 2 June	Year 1
Monday 1 June	Year 6
From Monday 15 June	Fourth Form (Year 10)
From Monday 15 June	Lower Sixth Form (Year 12)

Government guidelines do not provide for any other year groups to return to School at present.

Ensuring a Safe Environment

Current guidance indicates classrooms should limit the number of pupils to maintain effective social distancing. We are planning to use larger spaces for some groups so that we can achieve this.

Any pupil or adult must not enter the School under any circumstances if they are displaying any symptoms of coronavirus or suspect that they may have contracted COVID-19.

To provide a safe environment, we will implement the following:

Arrival at School

- Coram pupils should not arrive for School before 8.30 a.m.
- Senior pupils should not arrive for School before 8.15 a.m.
- When pupils arrive at School, they should not enter any building, but should be dropped in the main car park, and be taken (or make their way) as follows:
 - Coram Nursery/Reception/Y1 – Coram MUGA gate
 - Coram Y6 – Top Tennis Court
 - Coram Key Worker Children – Coram playground (near main entrance)
 - Senior School pupils on The Green (using Back Lane and the path up to the Green)
- Staff will be available to direct pupils.
- Pupils will then be escorted into School and will be required to wash hands.

Social Distancing Measures

- During lessons, movement around rooms will be kept to a minimum, where possible.
- Pupils will use different entrances and exits where possible to minimise crossing paths in corridors.
- Coram House pupils must not bring their own equipment to school. Equipment will be provided by school and will not be shared between pupils. Toys and other unnecessary belongings must not be brought in to School.
- Senior School pupils must bring their own equipment to school and should not share it.
- Younger pupils will be encouraged to show greater independence.
- Pupils in Senior School will not have access to lockers/locker rooms.
- Lunch will be at the usual time, but we will put in measures to maintain social distancing.
- Pupils will be directed to use designated outdoor spaces at breaks and lunchtimes.

Timetabling and internal organisation

- We aim to minimise contact between different groups.
- Pupils in Coram House will follow a revised timetable which allows them to remain together in separate class groups throughout the day.
- Pupils in Fourth Form and Lower Sixth will follow their normal timetables, with some room changes, to maintain social distancing.
- Sixth Form pupils who have no further lessons on any day may leave School early. They MUST sign out either by contacting the Receptionist on 01977 233600 or in person at Reception.
- Practical tasks within lessons will only be undertaken where it is appropriate to do so.
- Games and PE lessons will be modified to take account of social distancing requirements. The Swimming Pool will not be available for use.
- Outdoor venues will be used where appropriate and possible.
- Work and Assignments will continue to be set on Teams both for pupils attending School and those unable to do so.
- Please appreciate that staff will be trying their best to provide for all pupils, but that they will need to focus on lessons in School when these are scheduled.

Departure from School

- We will not be able to offer any normal after school activities, except childcare for the children of key workers only.
- Pick up will only take place from the Visitors' Car Park. The Area (the turning circle in front of the main entrance) must not be used. Pick up times must be strictly adhered to.
- Coram pupils in Nursery/Reception should be collected at 3.15 p.m. from the gate to the Coram MUGA. A single parent/guardian should wait outside the gate maintaining 2 metres distance from other parents at all times. There will be a designated area for parents/guardians to wait safely. Staff will identify that you have arrived and will then bring your child to you. You should not enter the MUGA under any circumstances.
- Coram pupils in Year 1 and Year 6 should be collected at 3.30 p.m. from the Coram playground. A single parent/guardian should wait outside the playground gate maintaining 2 metres distance from other parents at all times. There will be a designated area for parents/guardians to wait safely. Staff will identify that you have arrived and will then bring your child to you. You should not enter the playground under any circumstances.
- Senior School pupils must leave at the end of School at 4.00 p.m. Pupils must wait on the Green to be collected. Upon arrival, the parent/guardian should call either the pupil directly or Reception (01977 233600) to notify them of their arrival. The pupil will then make their way to the car park. Parents and guardians should not exit their vehicles.

Transport to and from School

- We are currently unable to offer School transport to and from School. We will keep this under review.
- We request that parents do not remain on School premises once they have dropped pupils off.

Personal Protective Equipment

- Currently staff and pupils are not required to wear face masks or gloves. However, we respect that some may wish to do so.

Catering

- Breakfast and Tea will not be available.
- Break Refreshments and Lunch will be provided as usual, though there may be a more limited choice and arrangements will be different depending on numbers attending School.
- Pupils are expected to bring their own water bottles, which may be refilled during the day.
- Catering Staff will wear masks and gloves.

Cleaning, Personal Hygiene, and First Aid

- Additional hand sanitisers have already been placed around School and provided to teachers for use in classrooms.
- Additional hand washing facilities have been provided.
- Pupils will be encouraged to wash hands or use hand sanitiser regularly, and especially before and after meals.
- Disposable tissues will be available in each classroom.
- Additional cleaning of surfaces and common areas, including toilets, will take place throughout the day.
- The School has a good number of staff who are First Aid trained, including Paediatric First Aid in Coram House.

Managing Potential and Confirmed cases of COVID-19

Any pupil or adult must not enter the School under any circumstances if they are displaying any symptoms of coronavirus or suspect that they may have contracted COVID-19.

Staff and pupils showing symptoms of COVID-19 will be eligible for testing.

Any pupil displaying symptoms of COVID-19 while on the School site will be isolated and their parents will be contacted. Pupils may only return to School following a negative test.

Rooms used for isolating suspected COVID-19 cases will undergo a thorough cleaning and sanitisation process.

Visitors to Campus

We are operating a policy of restricted access to the campus for catering deliveries, trades and building supplies.

Visits by prospective families will not commence before 8th June.

Read the official guidance on the UK government's website

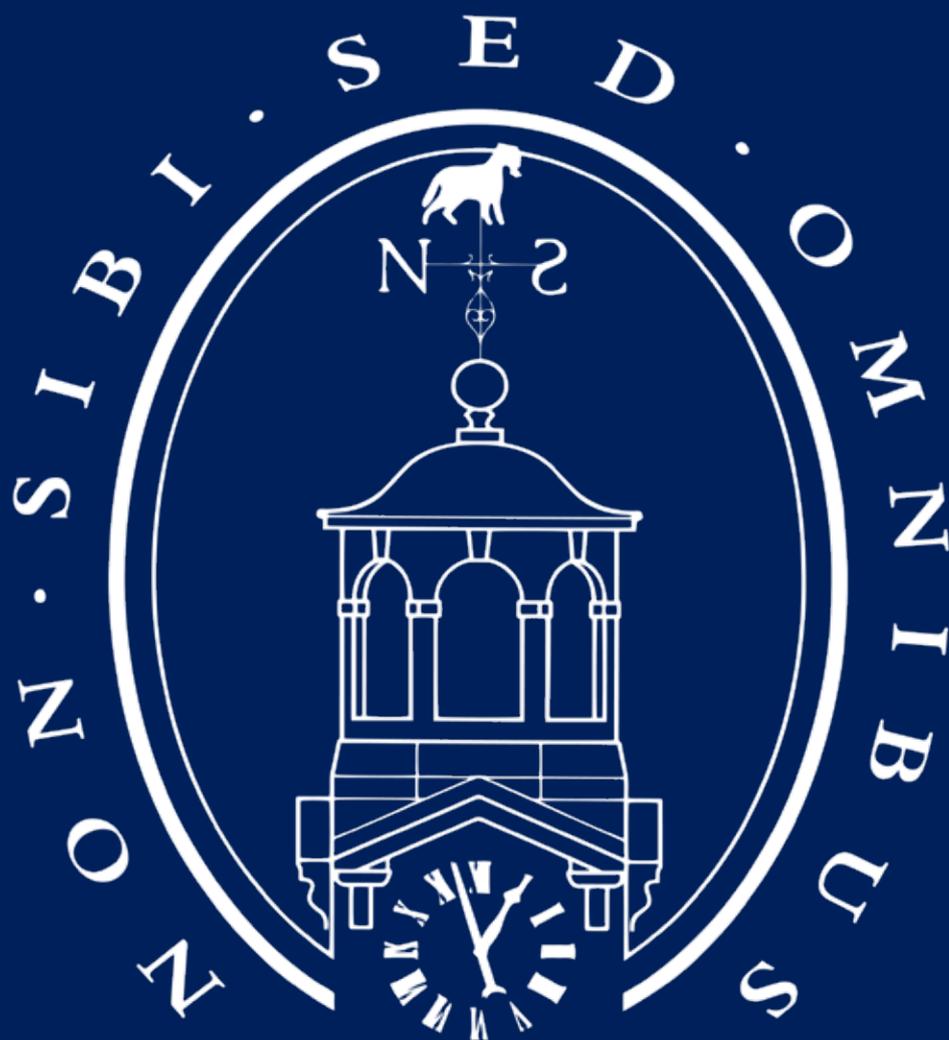
[Opening schools and educational settings to more pupils 1 June: guidance for parents and carers](#)

[Actions for education and childcare settings to prepare for wider opening from 1 June 2020](#)

[What parents and carers need to know about schools, colleges and other education settings during the coronavirus outbreak](#)

[Guidance for secondary school provision from 15 June 2020](#)





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